

# WILBERFOSS PARISH COUNCIL

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## To all members of the Council

You are hereby summonsed to attend a meeting of the Wilberfoss Parish Council to be held at Wilberfoss Community Centre at 7.30 pm on **Thursday, 20<sup>th</sup> March 2025**. Please arrive promptly.

*Sarah Wills*

Clerk to the Council

**PUBLIC QUESTION TIME:** Up to 15 minutes will be allocated before the start of the meeting to invite residents to give their views and questions to the Parish Council on issues on this Agenda and, at the discretion of the Chairman, raise issues for future consideration. Members of the public may not take part in the Parish Council meeting itself unless invited to by the Chairman.

## AGENDA

1. To accept apologies on behalf of absent members and to consider any applications for the two casual vacancies that exist.
2. To record declarations of [pecuniary and non-pecuniary interest](#) by any member of the council in respect of the agenda items listed below. (*Members declaring interests should identify the agenda item and type of interest being declared*). In addition, to note dispensations given to any member of the Council in respect of the agenda items listed below.
3. To confirm the Minutes of the Wilberfoss Parish Council meeting held on the 20<sup>th</sup> February 2025.
4. **Planning Matters**
  - 4.1 To receive notification of the outcome of Planning Application 25/00150/PLF | Erection of a single storey side extension including flat roof canopy and green roof following demolition of existing lean-to outbuildings | Bolton Hall Farm Newbridge Lane Wilberfoss.
5. **Ward Councillors' Reports for information:** (*Items raised for discussion will appear on the Agenda for the next meeting*)
6. **Urgent Decisions** To receive notification of any urgent decisions taken since the last meeting.
7. **Progress Reports and to address any issues outstanding from previous meetings**
  - 7.1 To receive any update on the provision of road safety measures
  - 7.2 To receive a brief appraisal of first aid course from Cllr Savage.
  - 7.3 To receive an update on the discussion regarding the litter bin on Field Head.
  - 7.4 To receive any feedback from the public consultation on the provision of safer access to recreation land off Storking Lane.
  - 7.5 To acknowledge safe receipt of the commemorative plaque and to discuss installation
  - 7.6 To receive an update from East Yorkshire Buses to the Clerk's enquiries about re-routing bus services through the village.

8. **Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street Lighting and Community Groups).**
  - 8.1 To continue discussions about the Flood Warden Scheme.
  - 8.2 To consider correspondence from a resident, regarding concerns about the safety of cyclists using the snicket between Middle Street and Ings Road.
  - 8.3 To acknowledge that a fatal RTC occurred on the A1079 outside David Smith's Garden Centre on Saturday 15<sup>th</sup> March.
9. **Councillors' Reports and items for future Agendas** – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*
10. **Administration Matters**
  - 10.1 To receive any update following requested changes to the bank signing mandate.
  - 10.2 To consider the Parish Council's Retention Policy and the holding of parish records.
11. **Finance** *(In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at [www.wilberfoss-pc.gov.uk](http://www.wilberfoss-pc.gov.uk).)*
  - 11.1 The Clerk/RFO to seek Parish Council approval for the payment of any bills owing and to seek authority for the payment of the employees' salaries, together with the reimbursement of administration expenses incurred by employees (if any).

Clerk/RFO